*Digital Condition Reporting and Other iPad Uses for the Registrar*

ARCS Conference, Sunday, November 3, 2013

Moderator:       Adam Mikos, Principal, LooseKnitCollective, Chicago, IL

Presenters:      Suzan Şengöz, Associate Registrar, Special Projects, Los Angeles County Museum of
                 Art, Los Angeles, CA
                 Brent Mitchell, Head Registrar, Modern Art Museum of Fort Worth, Fort Worth, TX
                 Simon Hornby, President, Crozier Fine Arts, New York, NY

Reviewer:        Laura Wenzel, Associate Registrar, Phoenix Art Museum, Phoenix, AZ

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The ARCS conference session "Digital Condition Reporting and Other iPad Uses for the Registrar" focused on how three different entities are approaching the use of tablets to aid in the daily tasks of registrars and collection specialists. The two main registration tasks discussed were uses for condition reporting and exhibition management. Each presenter detailed specific problems with the workflow used before obtaining iPads such as wasted paper, duplication of data entry, and time consuming steps for which they developed iPad-based solutions to improve efficiency. These improved workflows were then demonstrated step by step in real time through video clips. Additional tasks addressed include the benefits of using the iPad for courier trips, location and inventory projects for off-site storage, accessing a computer desktop remotely, and QR codes.

Adam Mikos, the Principal at LooseKnitCollective moderated the session and introduced the three speakers. The first two presenters, Suzan Şengöz, Associate Registrar for Special Projects at the Los Angeles County Museum of Art, and Brent Mitchell, Head Registrar at the Modern Art Museum of Fort Worth explored new workflows from the museum perspective. Simon Hornby, President of Crozier Fine Arts, rounded out the conversation from the commercial side detailing the development of their condition reporting app *Art Report* designed for use by museums and private collections.

This session offered several inventive solutions that registrars can directly apply to their own institutions. Each of the presenters has generated successful workflows to accomplish the same goal: make the job of the museum professional easier. Showing step by step demonstrations and real time videos of their processes made a topic that could be daunting to some easy to follow for the general audience. New tablet technology offers countless opportunities to improve efficiency in the field, but it takes time to develop these workflows. Collaborative efforts such as this presentation will result in better workflows and more options as professionals brainstorm new ideas for applying technology to their daily job responsibilities.

The presenters mentioned a total of 15 different applications currently available in the App Store for free or at low cost (under $10). Although these apps are not specifically designed for registration tasks, the presenters have incorporated them into their workflows with great results. This made it incredibly easy for conference attendees to adopt these processes at their own institutions and perhaps even be inspired to come up with new ways of applying these apps to make work life easier. The application *Art Report* is still in testing phase but is expected to launch in the App Store in early 2014.

At the close of the session the floor was opened up for questions and multiple members of the audience raised concerns about security of sensitive information, specifically when it comes to sharing documents through the app *Dropbox* or via email. While the presenting institutions had not encountered any problems with these processes, it would be prudent in the future to be proactive in researching potential threats to avoid security breaches on sensitive information.

Resources:

App: *Adobe Reader*
About: http://www.adobe.com/products/reader-mobile.html?promoid=JOIYM
App Store: https://itunes.apple.com/us/app/adobe-reader/id469337564
Google Play: https://play.google.com/store/apps/details?id=com.adobe.reader

App: *Art Report*
About: (Featured in presentation by Simon Hornby, President, Crozier Fine Arts)
App Store: expected early 2014

App: *ArtStudio*
About: http://www.luckyclan.com/artstudioipad/
App Store: https://itunes.apple.com/us/app/artstudio-for-ipad-draw-paint/id364017607

App: *Dropbox*
About: https://www.dropbox.com/tour
App Store: https://itunes.apple.com/us/app/dropbox/id327630330
Google Play: https://play.google.com/store/apps/details?id=com.dropbox.android&hl=en

App: *Evernote*
About: http://evernote.com/business/?gclid=CJqbmZPM_roCFQhlfgodnEwA4w
App Store: https://itunes.apple.com/us/app/evernote/id281796108
Google Play: https://play.google.com/store/apps/details?id=com.evernote

App: *FilemakerGo*
About: http://www.filemaker.com/products/filemaker-go/
App Store: https://itunes.apple.com/app/filemaker-go-12-for-ipad/id508235916?mt=8

App: *Google Drive*
About:
http://www.google.com/drive/about.html?usp=ad_search&gclid=CM_RnvTJ_roCFQh1QgodAVYAvQ
App Store: https://itunes.apple.com/en/app/google-drive/id507874739?mt=8
Google Play: https://play.google.com/store/apps/details?id=com.google.android.apps.docs&hl=en

App: *GoToMyPC*
About: https://www.gotomypc.com/tr/ggpet/gotomypc-
Exact/NAPPC/g25sem?Target=mm/g25sem.tmpl&device=c&ID=70150000000ZQZC&gclid=CJivjfvI_roC
FcKDQgod4B4A2g
App Store: https://itunes.apple.com/app/gotomypc-remote-
desktop/id417742726?gclid=CLaF8J7J_roCFZaUfgodPnsAMA
Google Play: https://play.google.com/store/apps/details?id=com.citrixonline.gotomypc

App: *My Measures*
About: http://www.sis.si/my-measures
App Store: https://itunes.apple.com/app/my-measures-dimensions-pro/id450797313?mt=8
Google Play: https://play.google.com/store/apps/details?id=si.sis.mymeasures

App: *Notability*
About: http://www.gingerlabs.com/
App Store: https://itunes.apple.com/us/app/notability/id360593530

App: *PDF Expert*
About: http://readdle.com/products/pdfexpert_ipad/
App Store: https://itunes.apple.com/us/app/pdf-expert-fill-forms-annotate/id393316844

App: *PocketCloud*
About: http://www.pocketcloud.com/
App Store: https://itunes.apple.com/us/app/pocketcloud-remote-desktop/id398798399
Google Play: https://play.google.com/store/apps/details?id=com.wyse.pocketcloudfree

App: *PrinterPro*
About: http://readdle.com/products/printerpro_ipad/
App Store:  https://itunes.apple.com/us/app/printer-pro-print-documents/id393313223?mt=8

App: *Quick Scan QR Code Reader*
About: http://www.ihandysoft.com/apps.html#@
App Store: https://itunes.apple.com/us/app/quick-scan-qr-code-reader/id483336864

App: *RDP*
About: http://mochasoft.com/iphone_rdp.htm
App Store: https://itunes.apple.com/us/app/remote-desktop-rdp/id288362053

App: *Trello*
About: https://trello.com/tour
App Store: https://itunes.apple.com/us/app/trello-organize-anything/id461504587?mt=8
Google Play: https://play.google.com/store/apps/details?id=com.trello&hl=en